



# CONTRA COSTA COLLEGE

## Safety Committee

**Date:** May 4, 2023 (every 1<sup>st</sup> Thursday of the Month) **Time:** 8:00 a.m. – 9:00 a.m.  
**Location:** ZOOM <https://4cd.zoom.us/j/84630611671> **Meeting ID:** 846 3061 1671  
[Committee Charge and prior meeting agendas and minutes](#)

### Voting Members

**Chairperson:** Bruce King  
**Managers:** Nick Dimitri, William Tandongfor  
**Faculty:** Ellen Coatney, Natasha Lockett, Ruth Gorman, Thuy Dang  
**Classified:** Brian Williams  
**Students:** Luis Rojo Ozuna, Thuy-Lyz Dinh  
**Representatives:** Finy Prak (MCHS Principal), Michael Griffith (CCCSIG Rep), Jerry Johnson (CCCCD Risk Manager)

In attendance: Bruce King, Jose Martin, Mike Griffith, Nick Dimitri, Luanna Waters, William Tandongfor, Adam del Castillo, Natasha Lockett, Ellen Coatney.

### Meeting Minutes

Meeting called to order at 8:02 AM

Agenda Items	Meeting Minutes	Follow-up/Task
I. Review agenda and minutes from April 6, 2023	None.	
II. Standing Items	<p><b>a. Accident/Injury and Incident Report-</b> Lt. Hankins was not in attendance.</p> <p><b>b. Evacuation Reports – Lt. Hankins</b> Lt. Hankins was not in attendance.</p> <p><b>c. Facilities and Construction – Bruce King</b></p> <ul style="list-style-type: none"> <li>• Repaving a service road by the tennis courts in May. This project will include 10-12 additional parking spaces.</li> <li>• May 13<sup>th</sup> work on Castro Street to work on the sewage lines.</li> </ul>	

	<ul style="list-style-type: none"> <li>• EV charging stations are on hold due to the hiring of a new VPBAS and funding for facilities maintenance is reducing FY23-24.</li> <li>• Adding mirrors in the fitness center in the GA building will be completed in May.</li> </ul> <p><b>d. CCCSIG – Michael Griffith</b></p> <ul style="list-style-type: none"> <li>• Injuries and slips on mats around the entrance mats that have been folding on the edges.</li> <li>• Injuries related to lifting and tripping hazards due to new growth because</li> <li>• The discounted gym memberships with 24hr fitness and Inshape Fitness. Inshape Discount code: CCCSIG220</li> <li>• Meditation and Mindfulness training is virtual. The introduction to meditation is 30 minutes and the second class is about an hour. Email <a href="mailto:mgriffith@cccsig.org">mgriffith@cccsig.org</a> to ask about the meditation and mindfulness training.</li> <li>• William Tandongfor asked for a easier process for providing work/safety shoes for staff to select a shoe design from a catalog and CCSIG would deliver to the campus. Mike Griffith stated the reason for the change in process is because the catalogs restricted the District on which shoes they would be able to choose from. Therefore, a reimbursement process was the next best option for the Districts and for CCSIG. Mike recommended for managers to refer staff to a single store/vendor to order shoes for reimbursement.</li> </ul>	
<p>III. “Walkabout” Nighttime Findings</p>	<p>Setup a date for the walkabout is pending. Bruce King, William Tandongfor, Luis Rojo Ozuna and Ellen Coatney have volunteered for the walk-through. If you are interested in volunteering, email Bruce King at <a href="mailto:bking@contracosta.edu">bking@contracosta.edu</a>.</p>	

IV. Announcements	<ul style="list-style-type: none"><li>• Earth Day Event and 25 organizations hosted tables, PG&amp;E, Republic Services, and campus programs were tabling such as ASU, Culinary and Custodial. Food, raffles, games were hosted during the event.</li></ul>	
V. Adjournment	Meeting adjourned at 8:22 AM  Next meeting is Thursday, September 7 <sup>th</sup> at 8:00 a.m.	